



[October 2024 Admission] Doctoral Program in Global Studies
Peace and Conflict Studies (PCS)
Application Checklist

Name	
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✓ Check the boxes and submit this form with the other application documents.

	Items	Notes	Check ✓
1	Application Form	▶ Paste a photograph.	
2	Photograph	▶ 1 additional photograph (4cm x 3cm, portrait-style)	
3	Transcript ▶ Do you have an official translation?	▶ 1 set ▶ Only an original or a true copy is accepted. Photocopies are not accepted. If the transcript is written in a language other than English or Japanese, you are required to attach an English (or a Japanese) translation to the official transcript.	
4	Certificate of (Expected) Graduation ▶ Do you have an official translation? ▶ Certificate of Degree ▶ Verification Report of China Higher Education Qualification Certificate	▶ 1 set ▶ Only an original or a true copy is accepted. Photocopies are not accepted. If the certificate is written in a language other than English or Japanese, you are required to attach an English (or Japanese) translation to the official certificate. For those who have already graduated from a graduate school, if the name of the degree you were awarded is not stated on the Certificate of Graduation, you must also submit a Certificate of degree that specifies the name of the degree. ▶ Applicable only for those who have graduated from a graduate school in China ▶ Submit a <u>printout</u> of an English version	
5	Application Fee	▶ JPY 30,000	
6	Research Proposal	▶ Use TUFSS's format. ▶ 1 copy	
7	Personal Statement	▶ Use TUFSS's format. ▶ 1 copy	
8	Evidence of English Proficiency (TOEFL, IELTS, TOEIC, or Cambridge English) <small>*Native speakers of English and non-native speakers of English who have obtained or are expected to obtain a degree from an English-based degree program at an institution of higher education (a university or higher) are not required to submit a test score.</small>	▶ Have you ordered your score report to be sent to TUFSS? -- or -- ▶ Have you included the original official score report? ▶ Read page 7 of the Admissions Information carefully.	
9	Two Letters of Recommendation	▶ Attach a TUFSS's cover letter to each letter of recommendation. ▶ Read page 7 of the Admissions Information carefully.	
10	Proof of Citizenship or Proof of Residence in Japan	[International Applicants Residing Outside Japan] ▶ Copy of your passport [International Applicants Residing in Japan] ▶ Copy of your residence (<i>Zairyu</i>) card (both sides) [Japanese Nationals] ▶ Not applicable	
11	Copy of One Academic or Professional Publication	▶ Optional	
12	Application Checklist	▶ Include this form in your application.	
13	Thesis	▶ 1 copy	

Signature: _____

Date: _____