

*The Japanese version is the authoritative version, and this English translation is intended for reference purposes only. Should any discrepancies or doubts arise between the two versions, the Japanese version will prevail.

Tokyo University of Foreign Studies Code of Conduct for Faculty and Staff Concerning the Management and Administration of Public Research Funds

Established on March 24, 2015

Tokyo University of Foreign Studies (hereinafter referred to as the “University”) has a serious responsibility to live up to the expectations of society in its role as a university. The faculty and staff of the University, as well as those involved in the management and administration of public research funds at the University (hereinafter referred to as the “Faculty and Staff”), must individually ensure transparency and responsibility in their use of public research funds based on the valuable resources provided by government support.

The University hereby establishes the Code of Conduct for Faculty and Staff Concerning the Management and Administration of Public Research Funds so that all Faculty and Staff who handle public research funds consciously engage in the sound management and administration of public research funds without misconduct and ensure strict control of their own activities.

1. The Faculty and Staff have a responsibility to fulfill the public mandate for research supported by public funding based on the valuable resources provided by government support.
2. The Faculty and Staff shall strive to manage public research funds appropriately and utilize these funds to conduct research efficiently and effectively, and ultimately to produce results that can be made available in the interests of the general public.
3. The Faculty and Staff shall comply with laws, regulations and related rules in the use of public research funds.
4. The Faculty and Staff should recognize that the misuse of public research funds is not only a matter of personal morals and researcher ethics, but also an act that damages the credibility of the University and other Faculty and Staff members, and thus the public’s trust in education and research.
5. The Faculty and Staff shall pay sufficient attention to conflicts of interest between individuals and organizations, and respond appropriately while giving due consideration to the public interest in their management and administration of public research funds.